



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Job Title: Child Watch Staff

Reports to: Youth & Family Director
Part-Time, Hourly, Part-Time
Posting Date: August 4, 2020

POSITION SUMMARY

Under the direction of the Child Watch Coordinator, the Child Watch Staff are responsible for providing safe and nurturing child care for all children entering the YMCA Child Watch in harmony with the mission statement and policies of the Geneva Lakes Family YMCA.

ESSENTIAL FUNCTIONS

- Supervise children 6 weeks - 7 years of age.
- Represent the department by handling communications with parents and members.
- Identify individual needs of children and provide care accordingly.
- Encourage and involve children in appropriate group and/or individual play.
- Model and explain appropriate behavior. Address and redirect inappropriate behavior of children.
- Maintain participant attendance, emergency records and other documentation as assigned.
- Ensure safety and cleanliness of equipment and facilities.
- Develop positive relationships with parents and participants providing motivational support and guidance.
- At the discretion of the Child Watch Coordinator, attend staff meetings, workshops and seminars to increase knowledge and skills.
- Follow all YMCA policies, rules, regulations and procedures, including emergency and safety procedures. Complete incident and accident reports as necessary.
- Exemplify the YMCA core values of caring, honesty, respect and responsibility in all aspects of job performance and in relationships with others.
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QUALIFICATIONS

- Minimum age of 18 years old
- Upon hire, completion of YMCA provided CPR and First Aid certifications
- Must clear a background/criminal history check
- Strong verbal communications skills and excellent interpersonal skills
- Desire and ability to work with children of all ages
- May be required to lift and carry up to 50 lbs. in various forms
- Must have excellent communication skills

CONTACT

Applications are available online at GenevaLakesYMCA.org or at the YMCA front desk. Submit applications and/or questions to Jami Golz, Youth & Family Director, at jami.golz@glymca.org, 262.248.6211 X26.