



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Job Title: Extended Care Teacher/YBASE

Reports to: Youth & Family Director
School Year (Seasonal) Part-Time
Re-Posting Date: August 3, 2020
Location: Central Denison Elementary & Star Center School in Lake Geneva

POSITION SUMMARY

Under the supervision and guidance of the Youth and Family Director, the extended care staff is responsible for the supervision of children and execution of the Wrap Around Care & YBASE program curriculum. This is a school-year position requiring approximately 10-40 hours per week dependent on your position. This will also include Early Release Days at each school and School Day Out Camps at the YMCA.

ESSENTIAL FUNCTIONS

- Able to be active and work with children from 3 to 12 years old in a fast-paced environment.
- Provide quality programming and serve as a role model to staff and participants.
- Demonstrate experience with Early Childhood and Elementary education.
- Planning and preparation of daily activities to engage children in meaningful learning opportunities.
- Communicate with Elementary School staff with professionalism and respect.
- Adhere to all Geneva Lakes Family YMCA disciplinary policies and communicate with children on a consistent basis regarding all expectations
- Follow YMCA of Geneva Lakes Family YMCA and the Elementary School's emergency procedures to insure the safety of all children. Communicate with the Youth and Family Director and Site Coordinator regarding any emergency concerns or situations.
- Maintain a clean and well-organized work and program spaces at all times.
- Perform other duties as deemed necessary.
- Uphold and exemplify the policies and guidelines of the Geneva Lakes Family YMCA and the Elementary School at all times.
- Ensure licensing compliance with Wisconsin DCF 251

QUALIFICATIONS

- Minimum age of 18 years old and have a high school diploma
- Must have completed Intro to the Child Care Profession and working towards Skills & Strategies for the Child Care Teacher or equivalent per Registry standards.
- Must obtain a certificate from The Registry within three months of assuming position.
- Have a sincere interest and ability to comprehend needs of children to develop positive outcomes
- Strong verbal and written communication skills are essential
- Must complete Praesidium Child Abuse Courses prior to start date.
- CPR certification within 30 days of hire
- Must pass FBI Finger Print Background check prior to start date.

CONTACT

Applications are available online at genevalakesymca.org or at the YMCA front desk. Submit applications to Jami Golz, Youth & Family Director, at jami.golz@glymca.org. Questions can be directed to Jami at 262.248.6211 X26.